

**St. Patrick School Board**  
**February 22, 2018**  
**Minutes**

Attendance: Lisa Bartlett, Brandi Bengel, Jen Davlin, Keelie Honsowitz, Annalise Laumeyer, Shayla Schneider, Melissa Schrauben, Sue VanLente, Nancy Wohlscheid, Michael Wolfston, Deacon Don, Father Mike

Opening Prayer: Father Mike

- I. Additions/Changes to Agenda  
None
- II. Final Approval of Prior Meeting Minutes  
Approved as written
- III. Sub-Committee Updates

A) Finance

The budget will be reviewed at the next school board meeting. The feasibility study was discussed.

B) Technology

Still working on updating the website with additional technology information. Technology is not a school board sub-committee at the diocesan level. In order to better align the sub-committees, Technology will become a school committee starting in the 2018-19 school year and be part of the Principal's Report.

C) Mission Effectiveness

During Catholic Schools Week the Eucharistic Miracles (Part Two) were displayed in the Parish Hall. The student ambassador team helped welcome people. Mission Effectiveness has something planned for the last week of Lent. The school board will host Soup and Stations on Friday, March 16<sup>th</sup> and the student ambassador team will present Stations of the Cross in a live format. The student ambassador team has started Students for Life.

#### D) Public Relations

Facebook ads during Catholic Schools Week included service, motto, graduation and family. More advertisements will run for the early education open house. The CSW breakfast fed 375 people and grossed \$1,750. The numbers are down again this year. The organizers and cooks who have been working the breakfast are ready to pass the torch to new organizers and cooks. Father Mike suggested the Knights of Columbus take the responsibility. The pre-school newsletter was mailed to five-year-olds and younger just before the early education open house. Father Mike asked school board members why parishioners do not send their children to the school. Chad Brown is taking the lead on an opportunity to purchase an electronic sign. Father Mike stated the sign purchase would have to be placed on hold for now.

#### E) Policy

Nothing new to report.

#### F) Development

Summerfest will have live music again this year. *Skank* will perform on Friday evening and *El Kabong* and *Tribute to Journey* will perform on Saturday evening. On Saturday there will be the usual basketball, baseball and volleyball tournaments as well as a children's dance party with a DJ. On Sunday there will be a car show and the chicken dinner. An "Enrollment and Admissions committee" will be reviewed and may be enveloped within the Development sub-committee.

#### G) Planning

Working on a better alignment of the strategic plan with the goals. Any documents needing to be voted on must be done by the April meeting for review.

#### IV. Executive Committee and Administration

A) Principal's Report

Dave Faber, Superintendent of Grand Rapids Diocese Catholic Schools will be in attendance at our April 12<sup>th</sup> meeting. Pre-school open house was discussed.

B) Updates to Sub-committees for Next Year

The Policy and Planning Sub-committees will merge beginning in the 2018-19 school year. Technology will become a school committee and be included in the Principal's Report.

C) Next Meeting – Documents Submitted for Voting

Any reports which need to be voted on must be submitted at the April 12<sup>th</sup> meeting for discussion in order to be voted on at the May 31<sup>st</sup> meeting.

D) Next Meeting – Nominations for Chair/Vice Chair

Nominations will be taken in April and voting will take place on May 31<sup>st</sup>.

E) Annual Report

School information for the Annual Report must be sent to Keelie. Hope to have the Annual Report finished and printed for the school open house in August.

V. Review of Tasks and Assignments

1) Keelie will discuss with Randy to list future preschool and kindergarten information on the school calendar when the calendar is available.

Closing prayer: Father Mike

Adjournment: 8:00 pm

Future meeting dates: April 12<sup>th</sup> and May 31<sup>st</sup>.

