

St. Patrick School Board
October 24, 2017
Minutes

Attendance: Bruce Beachnau, Brandi Bengel, Jen Davlin, Keelie Honsowitz, Annalise Laumeyer, Marc Nichols, Shayla Schneider, Melissa Schrauben, Mark Thelen, Sue VanLente, Nancy Wohlscheid, Michael Wolfston, Sarah Townsend, Randy Hodge, Deacon Don, Father Larry

I. Mass

II. Additions/Changes to Agenda

Addition to the meeting. The school board participated in the Forty Days of Life by praying a decade of the rosary in hopes of ending abortion. School board members prayed the second Sorrowful Mystery.

III. Final Approval of Prior Meeting Minutes

Approved as written

IV. Subcommittee Items for Discussion

A) Finance Committee Changes (Keelie)

Tammy has asked to step down from the school board. Since Bruce is on the finance council, he has agreed to chair the committee. Shayla will join the policy committee with Lisa. Bruce talked about a future feasibility study to form a development plan for the Church and School. More was discussed in the development committee's update.

V. Subcommittee Updates

A) Finance (Bruce)

School board members filled out a diocesan survey earlier in the year and it was apparent school board members wanted more financial transparency. Bruce has reviewed the budget showing "projected" and "actual" columns. The budget information was provided by Mike Johnson. Bruce will present this information at the December school board meeting. Keelie expressed an

interest in learning how to prepare and plan before possible budget cuts might have to be made. Bruce commented that tuition pays for salaries, benefits and school supplies while the church pays for maintenance of school properties, not to exceed their annual diocesan mandated allowance.

B) Technology (Mark)

Technology subcommittee met on October 16th. The subcommittee discussed the best direction to take in training students for the one-to-one program. The committee is leaning toward leveraging the website to do digital citizenship training. The website would use modules including a quiz after each module. The website training is in use forever plus students are comfortable with the instruction. Analytics can tell us how many people use it. Use can be monitored and value can be determined from the modules. There is a mid-term and year-end survey of students and teachers regarding the value of one-to-one computing. Mark reported that the teachers are using Google Classroom.

D) Mission Effectiveness (Jen and Brandi)

Big rocks and little rocks will work on the shoe box project again this year. A letter will be mailed before Thanksgiving informing parents what will be collected. The subcommittee is planning on showing the second half of the Eucharistic Miracles during Catholic Schools Week which they hope to also make a big rock/little rock experience.

E) Public Relations (Sue and Annalise)

The subcommittee will meet in a couple of weeks. Regarding the Catholic Schools Week breakfast, Nikki and Brenda would like to step away and are willing to train and help for one to two years. Christmas cards will be mailed to all parish families. Giving Tuesday (Tuesday after Thanksgiving) is a social media movement with online giving and the diocese is participating for the first time. The subcommittee is working with the Development subcommittee to encourage giving to St. Patrick on Giving Tuesday. So far 120 yard signs have been distributed and there are 130 remaining. Some of them will be sold after Mass after checking with the parish office to see what weekend will work. Sarah said she will manage the Instagram account for the school and Sue will inform Maggie and Ross that Sarah is taking responsibility. Ralph is working with the student ambassador team. Anne Bennett has joined the

subcommittee.

F) Policy (Lisa and Shayla)

Subcommittee will meet next week to discuss the dress code, gross misbehavior in athletes and non-athletes, administrators and coaching, and consolidating the rubrics.

G) Development (Melissa and Michael)

Advancement Partners will develop a feasibility study and development plan for the school and parish. There will be a master plan for the Development Director when he or she eventually gets hired. It usually takes five years to get a development program off the ground. So, the subcommittee will work with Advancement Partners. Discussion followed regarding a separate bathroom for staff; all were in agreement this is a priority issue. Michael stated that Mike Johnson has a donor who is potentially willing to underwrite the cost.

H) Planning (Marc)

The subcommittee is reorganizing, primarily financial items and ordering items by importance.

VI. Executive Committee

A) Principal's Report

Five additional preschool students have been added so the new preschool total is 42 students. Mr. Hodge distributed elementary test scores.

B) Annual Report

The 2016/17 Annual Report is almost done. A suggestion was made under the "We Achieve" section to add academic achievements and not just athletic achievements. Any additional suggestions or comments about the Annual Report should be emailed to Annalise by Friday, November 3rd.

VII. Review of Tasks and Assignments

- 1) Bruce will present budget information at the December meeting and send a PDF to Nancy.
- 2) Sue will check with Maggie and Ross to see if either one has been handling the school Instagram account.
- 3) PR will ask the Parish Office for a good weekend to sell signs after Mass.
- 4) Mr. Hodge will talk to Mike Johnson about a temporary solution for a staff bathroom.
- 5) Keelie will ask Mike Johnson to attend the December meeting.

Closing prayer: Melissa

Adjournment: 8:20 pm

Future meeting dates: December 5th, February 6th, March 20th, May 29th.