

**St. Patrick School Board**  
**December 1, 2015**

**I. Approval of Agenda**

Approved

**II. Approval of Minutes**

October minutes were approved

**III. Sub-Committee Focus**

A. Mission Effectiveness (Jennifer Davlin and Mike Cook)

Retreat day is tomorrow for the high school students. The sixth grade retreat will be in Greenville at St. Charles this year. The seventh and eighth grades will be in Pewamo at St. Joseph. Teachers said Holy Hour with the Sisters was well received and a good experience for everyone. Mr. Hodge said the teachers would like another Holy Hour instead of another Adoration day. Jen said the Mission Effectiveness subcommittee will find someone to conduct the Holy Hour. Mike has been talking to members of the Religious Freedom group in the parish. They are bringing a speaker, Dan Mattson, to the parish. Dan is from "Courage," a ministry for same sex attraction and he has a powerful testimony about gay marriage. He speaks at schools about his experience, and Mission Effectiveness would like Dan to speak to the high school students at St. Patrick. Dan is back in the Catholic church and now evangelizes.

B. Planning (Marc Nichols and Mark Thelen)

Technology: Discussion about computer usage and whether or not there is a usage number. Mike Johnson provided a usage report for the lab; Marc said it was a little difficult to understand. Mark said the report told the uptime of all the devices, measured in a 24-hour period on a 7-day stretch. The report also provides the amount of log-in time for each unit. The report does not tell how many users are logged in at any given time and how long. There is a difference between being logged in vs. signed in and that piece is missing. Mark said there is a way to make the system more productive but the students will have to take some extra steps. If a

student walks in with a smart phone, the WiFi is automatically turned on. Each app on a smartphone continually requests updates. Airplane mode and powering down also reduces the usage. Slowdown/higher usage comes around lunchtime. Marc said GreenLight may shed some light on this. Strategic Planning would like to use grant money to buy Chromebooks. The PTO will help with the purchase. Keelie asked if Mark and Marc would be doing a separate technology plan. Mark said outcomes should be set, staff should be trained after the purchase, metrics should be set for a success threshold (decision should be made by those who purchase equip), and lastly data should be collected to see how we are reaching the threshold. Mark said if we procure technology, we should have a structure in place for these measurements. Mr. Hodge said the biggest challenge is different teachers will use the Chromebooks for different things. Sarah said it can be tricky to measure. Strategic Planning is interested in teacher requests being specific about what will be accomplished with the devices. Discussion followed. Mr. Hodge will forward Carol Glanville's information to the Strategic Planning committee.

Strategic Planning will work with Erica Gorzen and develop another teacher survey for technology. Mark said there is a ratio of 4.7 students to 1 device at St. Patrick. National average is 5.3 to 1. Bruce would like to see in the "comments" section of surveys with specific instructions and good examples provided. It was agreed that all subcommittees will review the strategic plan and work with their specific goals and add any new goals. Keelie asked the whole group to look at the survey results and look for common themes that need to be added to the Strategic Plan.

C. Policy: Policy committee will meet after the first of the year.

D. Public Relations: Chris Ostrowski worked with the Public Relations committee and the elevator pitch was narrowed down to one panel on a brochure. Annalise read the pitch to the group. The pitch will be used for the upcoming Tuition Angels brochure which will be distributed to businesses to beef up the scholarship fund or donate to the Father Flohe Foundation or the Shamrock Scholarship Fund. There are various levels of sponsorship. Bruce will send information about estate planning to Sue and Annalise. Annalise will email the Tuition Angels draft to the rest of the school board. Msgr. Duncan, Vicar General of the Diocese, gave approval to share public relations information with the communities of Grand Ledge and Westphalia for the purposes of offering a closer vicinity option for Catholic education. Public Relations is hoping to advertise at the Grand

Ledge theater. Annalise also reported St. Patrick School will be participating in the Portland Christmas parade.

- E. Finance: Finance committee distributed a general financial statement from Mike Johnson. The committee is working on proposals for the shortfall. They are also working on grants. Finance will be reviewed again in February and March.

#### **IV. Principal's Report**

Mrs. Townsend reported the MAPs scores for Fall testing. Mr. Hodge met with Aquinas College about possible dual enrollment. Aquinas sends teachers into the high schools to teach in the classroom. Mrs. Townsend reported accreditation is going well and work was done during the professional development day. Christmas Program is Thursday. High school exams begin December 14<sup>th</sup>.

Next meeting will be on February 2<sup>nd</sup>.

Mike had closing prayer.

Meeting adjourned at 8:10 p.m.

#### **Action Items:**

\*Subcommittees will review goals and set new ones and look for common themes from the survey.

\*Mission Effectiveness will work on another Holy Hour.

\*Mr. Hodge will send information from Carol Glanville to strategic planning.

\*Mr. Hodge will send technology plan to strategic planning.

\*Strategic planning will set up meeting with Lynn Wood regarding Chromebooks.

\*Bruce will get estate planning information to Sue and Annalise

\*Annalise will email the tuition angel brochure to group.

\*Keelie will look at getting us a shamrock scholar update

--Notes submitted by Nancy Wohlscheid

Mike had closing prayer

Meeting adjourned at 8:10 p.m.